



Assessment News & Product Updates

Topical articles, insights, and new product showcases for **October 2024**.

Creative Organizational Design offers thousands of solutions for assessing a vast array of skills, aptitudes, and personality traits for all kinds of applicant screening and employee development applications. We have nearly 50 years of experience and expertise in assessments. Whether you're hiring, promoting, coaching, or developing individuals or teams, we have the solutions that you're looking for.

New Article

Train Your Leaders and Improve Your Organization



Corporate management is currently under siege, and senior leaders are retiring in record numbers.

When these people leave the workforce, they'll be taking years of training, knowledge, and mentoring opportunities with them. Many of those left standing will not yet be ready to assume the responsibilities of the roles left vacant, and their organizations will suffer a variety of negative consequences unless they act proactively to ensure a smooth transition as senior team members age out of the workforce. Savvy and forward-thinking organizations need to ensure that the next generation of managers is ready to step into leadership positions and be successful in them.

Corporations face many challenges, along with calls for immediate action on all of them. Thus, one must pick the battles that one's prepared to fight, and win. Leadership development needs to be high on that list and using assessments should also feature prominently in any initiatives that are undertaken. Much new research indicates that managers are struggling, burning out, and desperate for more support, coaching, and training.

[Read the full article...](#)

Solutions to Your Problems

Do We Have Management Skills Tests?
Boy! Do We Ever!



Are you hiring new or first-time managers or leaders? Are you thinking of promoting someone but not sure if they're ready or capable for a leadership role? Are your existing leader's struggline or in need of remedial intervention? If so, then we have the solutions you're looking for. Assess your applicants and employees for all kinds of managerial skills and aptitudes,

including readiness, developmental needs, 360-degree evaluations, character, leadership style, effectiveness and much more with tools like:

- Leadership Potential Assessment
- Leadership Skills Profile-Revised
- Leadership Unlimited Profile
- Manager 7.0
- Manager Competency Portfolio
- Management Effectiveness Profile
- System
- Career Development Report For Managers
- Competency Behaviour Inventory
- 360°
- Supervisor 7.0
- Customer Service Manager Test
- Director/Senior Manager
- and many more!

[See all our Managerial Skills tests](#)

Product Showcase

Leadership Potential Test

Do your existing employees or new hires have the skills, desire or potential to be future leaders? Are they ready for those responsibilities?

Find out with the **NEW Leadership Potential Test** for Managers provides tactical information about your team members for use in succession planning, placement and promotions. This test can be used for either current employees or new hires to give you feedback about their strengths and weaknesses within the context of leadership and managerial abilities. The report is informative and developmental—rather than evaluative—so it can be shared with candidates as well as hiring managers.

The Leadership Potential Report provides insights into your employees' interpersonal style, motivators, and management preferences, as well as strengths, weaknesses and best and worst job fit. You'll also find helpful information about workplace development presented in language you can share with your employee in one-on-one meetings or group settings.

[Learn More About The Leadership Potential](#)

[Test...](#)

New Tests

Seasonal-Temporary Worker Test

Learn about your temp workers' overall job fit with this 15-minute personality Seasonal-Temporary Worker test. This test is useful for screening potential part time or full time, temporary employees, typically hired for warehouse or retail work. This test can be used to help find friendly, flexible, dependable employees who can tolerate routine or repetitive tasks. The most successful candidates will be able to work alone or collaboratively, depending on the needs of the job

[Learn more...](#)

Microsoft Office Basic Computer Literacy

Screen candidates to ensure that they have the basic computer skills they need to succeed with the Microsoft Office Basic Computer Literacy test.

The Microsoft Office Basic Computer Literacy covers the following areas :

- Basic of computer hardware and software
- Basics of MS Word
- Text and page formatting in MS Word
- Sorting information in MS Word
- Inserting hyperlinks and images in MS Word
- Spell and grammar check in MS Word
- Mail merge

Microsoft Word

The Microsoft Word assessment is a multi-choice test that measures the ability to use MS Word to record and save textual information.

The Microsoft Word covers the following areas :

- Basics of MS Word
- Text formatting and page setup
- Sorting information
- Inserting hyperlinks and images
- Spell and grammar check
- Mail merge • Review and track changes

[Learn more...](#)

Microsoft Office Basic Computer Literacy Simulation

The Microsoft Office Basic Computer Literacy Simulation assessment is a multi-choice test that measures the ability to use basic computer operations, browser navigation, MS office and email.

The Microsoft Office Basic Computer Literacy Simulation covers the following areas :

- Basic computer operations
- Browser navigation
- Email usage
- G suite

[Learn more...](#)

- Text review and formatting
- Page layout and formatting in MS Word
- Tables, pictures and graphics
- Visual enhancements and tables
- Page layout and formatting in MS Excel
- Functions and formulas
- Review and formatting in MS PowerPoint
- Slide layout and slideshow
- Visual enhancements and tables

[Learn more...](#)

We're adding tests all the time.

[See Our Newest Tests](#)

Did you miss a newsletter?

All of our past newsletters may be viewed here:

[See all past newsletters...](#)

We Are Your One-Stop Shop For Assessment Solutions

Creative Organizational Design has helped organizations screen, promote and develop employees throughout North America and beyond since 1979.

Creative Organizational Design

15 John Street East, Waterloo, ON, Canada N2J 1E5

519-745-0124

info@creativeorgdesign.com

www.creativeorgdesign.com

[Unsubscribe](#) | [Manage subscription](#)

